

# 9<sup>TH</sup> INTERNATIONAL PRACTICE FIRM FAIR 2008 IN BARCELONA

## 1. GENERAL DATA

### LOCATION

Feria Barcelona  
Avda. Reina Maria Cristina s/n  
Palace 5  
08004 BARCELONA

### DATES

17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup> March 2010.

### PLANNING

- Setting up stands on 17<sup>th</sup> March from 9.00 am to 9.00 pm and on the 18<sup>th</sup> March from 8.00 am to 11.00 am.
  - Official opening on 17<sup>th</sup> March at 12.00 noon.
  - Opening time on 17<sup>th</sup> March from 12.00 noon to 6.00 pm.
  - Opening time on 18<sup>th</sup> March from 10.00 am to 6.00 pm.
  - Opening time on 19<sup>th</sup> March from 10.00 am to 2.00 pm. Dismantle after 2.00 pm.
- It is not allowed to close the stand before the set up time.

### ACCESS

- Access to the Fair is free.
- All visitants will receive a badge at the information stand.
- All exhibitors will also have badges to have access to the fair hall during setting up and dismantle of stands. These badges will have to asked for at the Servifira service from Barcelona Fair Area during the first day of setting up.

## 2. OTHER ACTIVITIES

- The 9th International Practice Firm Fair is organized in the Barcelona Fair Area, which means that you will have the possibility, according to conditions, to visit other Fairs related to Training, Education and Employment during the same days.
- Open and free conferences in Spanish will also be organized within the same Fair Hall. We will keep you informed.

## 3. RUNNING

### TECHNICAL CHARACTERISTICS OF THE STANDS

Two types of stand:

a) **Stand of 12m<sup>2</sup>**. Stands size: 3m (deep) x 4m (long). Useful area 2,81m x 3,90m. Height 2,40m.

**Price of the stand: 698 euros (7% VAT included)**. This price includes:

- Assembly charges included.
- White walls, labelling and red carpet fitted directly onto the floor.
- Grey octagonal support frame, 50 W/sq.m.lighting, daytime electricity supply with 1 socket 220V (250W free).
- Minimum insurance policy.
- One table and four chairs.

b) **Stand of 18m<sup>2</sup>**. Stands size: 3m (deep) x 6m (long). Useful area 2,81m x 5,90m. Height 2,40m.

**Price of the stand: 1.019 euros (7% VAT included)**. This price includes:

- Assembly charges included.
- White walls, labelling and red carpet fitted directly onto the floor.
- Grey octagonal support frame, 50 W/sq.m.lighting, daytime electricity supply with 1 socket 220V (250W free).



- Minimum insurance policy.
- One table and four chairs.

Stand number will be allocated as soon as the booking procedure has finished.

## Registration of stands up until 29<sup>th</sup> January 2010.

### FURNITURE

Exhibitors will be able to rent extra furniture using our web page <http://fes2010.inform.es> up until 12<sup>th</sup> February 2010.

### PAYMENT AND REGISTRATION

Registration time finishes on 29<sup>th</sup> January 2010 and it can be done through our web page <http://fes2010.inform.es>. Payment of stand and furniture has to be done through bank transfer once you have received the proper invoice by Feria Barcelona. No exhibitor will be allowed to use the stand if the invoice has not been paid.

## 4. OTHERS

- All practice firms interested in organizing special activities during the 9th Fair, please let us know.
- You can contact Mrs. Maria Benages [m.benages@inform.es](mailto:m.benages@inform.es) any time for further information or any other question you can have.

